



Job Details for: **Electronics Technician**

POSITION SUMMARY:

BIT Group is seeking an Electronics Technician with primary responsibility to repair, test, and assembly electro-mechanical assemblies in a cost effective and timely manner within established standard times. This individual must be able to troubleshoot to the component level complex electronic circuitry. Candidate must assist engineers in best practices, critical review and advise engineers in development and line setup. Must understand and communicate engineering and quality terms verbally.

ABOUT THE COMPANY:

BIT Group is the leading resource for turnkey development and manufacturing of IVD instrumentation and complex life science products. Our senior staff members have an average of fifteen years' experience in the industry, each with a long history of successfully developing and manufacturing medical devices, in vitro diagnostic instruments and bioresearch platforms.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assemble electromechanical instruments and devices
- Assist in generating and refining of related documentation (BOM, work instructions, and material specifications)
- Assist in fabricating assembly and test fixtures
- Test repair, troubleshoot customer returns and in process failures
- Meets company standards for attendance, safety, 5S housekeeping and all personnel policy requirements
- Performs all tasks in compliance with regulatory requirements
- Performs other tasks as assigned

JOB QUALIFICATIONS:

- Associates degree or equivalent in Electronics
- 5-7 years of hands-on experience
- Assemble, test, and troubleshoot down to component level complex electronic circuitry
- Good organizational skills to maintain lab equipment, tools, and parts inventory

INTERPERSONAL SKILLS:

- Highly organized - Excellent follow through and follow up skills; results and delivery oriented
- Able to multi-task a variety of duties and work requests
- Self-motivated and works well under pressure with changing priorities and a workload
- Team player with very good collaboration skills, fostering knowledge sharing with team members
- Exceptional communication and documentation skills

**BENEFITS:**

BIT Group achieves excellence in organizational development by encouraging the professional and personal growth of our employees. Our commitment to the health and happiness of every employee is demonstrated in the following programs:

- Comprehensive medical, prescription drug, dental, and vision insurance for employees and dependents
- Company paid life and AD&D insurance
- Voluntary (employee paid) supplemental life, AD&D insurance for employee, spouse, and children
- Company paid short term disability
- Company paid long term disability
- 401(k) pre-tax and Roth employee contributions
- 401(k) "Catch Up" contributions for employees age 50 and over
- Flexible Spending Accounts (health care, dependent care)
- Discount tickets to Southern California attractions
- Employee celebrations and events throughout the year

BIT Group is committed to hiring and retaining a diverse workforce. We are proud to be an Equal Opportunity/Affirmative Action-Employer, making decisions without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class.