



Job Details for Sr. Financial Analyst R&D

POSITION SUMMARY

BIT Group is seeking a Sr. Financial Analyst responsible for supporting the R&D department

ABOUT THE COMPANY

BIT Group is the leading resource for turnkey development and manufacturing of IVD instrumentation and complex life science products. Our senior staff members have an average of fifteen years' experience in the industry, each with a long history of successfully developing and manufacturing medical devices, in vitro diagnostic instruments and bioresearch platforms.

RESPONSIBILITIES AND DUTIES

- Provide financial leadership, guidance and support to the R&D Department
- Support Project Managers in preparing project budgets, forecast and financial reporting as well as support the department Managers in the annual Budgeting process
- Refine, implement and improve R&D Budgeting, forecasting and variance analysis
- Review and record R&D related costs to proper projects
- Prepare monthly journal entries and reconciliations related to R&D Projects
- Prepare monthly management reporting package and support Sr. Management and Project Managers in financial project analysis, such as the following:
 - Operating results, direct and gross margin
 - Earned value
 - R&D project spending, time and Materials
 - Billing, revenue and cost reconciliation
 - Utilization of employees and contractors
- Act as liaison between R&D department, Sr. Management, Finance and Information Technology and provide super-user knowledge for the project module of the newly implemented Baan LN ERP system
- Support external audits (financial and tax)
- Perform ad hoc financial analysis to support business decisions
- Identify opportunities and highlight risks to the attainment of targeted metrics
- Other projects, tasks and assignments as directed

QUALIFICATIONS

- Bachelor's degree in business, finance, accounting, or economics
- Minimum 5 years of experience performing financial analysis and budgets
- Minimum 3 years of hands on experience in project accounting and revenue recognition
- Strong grasp of US GAAP and IFRS requirements
- Familiarity with California Sales & Use tax requirements
- Expert in Excel and PowerPoint skills
- Superior analytical abilities, team work capabilities and results-oriented nature
- Excellent verbal and written communication skills and the ability to interact professionally with a diverse group (executives, managers and subject matter experts)



REQUIRED INTERPERSONAL SKILLS

- Highly organized - Excellent follow through and follow up skills; results and delivery oriented
- Able to multi-task a variety of duties and work requests
- Self-motivated and works well under pressure with changing priorities and a workload
- Must possess good inter-personal skills and both verbal and written communication skills

This position requires travel between the company's two facilities in Rancho Bernardo, CA and Irvine, CA.

BENEFITS

BIT Group achieves excellence in organizational development by encouraging the professional and personal growth of our employees. Our commitment to the health and happiness of every employee is demonstrated in the following programs:

- Comprehensive medical, prescription drug, dental, and vision insurance for employees and dependents
- Company paid life and AD&D insurance
- Voluntary (employee paid) supplemental life, AD&D insurance for employee, spouse, and children
- Company paid short term disability
- Company paid long term disability
- 401(k) pre-tax and Roth employee contributions
- 401(k) "Catch Up" contributions for employees age 50 and over
- Flexible Spending Accounts (health care, dependent care)
- Discount tickets to Southern California attractions
- Employee celebrations and events throughout the year

BIT Group is committed to hiring and retaining a diverse workforce. We are proud to be an Equal Opportunity/Affirmative Action-Employer, making decisions without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class.

